Minutes - General Meeting
Thursday, 22\textsuperscript{nd} August, 2013

**Meeting Opened:** 5.30pm

**Members Present:** Sharon Ryan, Jamie Swales, Dawn Dew, Robyn Frazier, Cath Chandler, Pete Stevenson, Beck Oldknow, Tammy Armstrong.

**Apologies:** Pete Stevenson, Emma Bennett

**Apologies Moved:** Jamie  **Seconded:** Dawn

**Minutes of the Previous Meeting:** (30\textsuperscript{th} May 2013)
Read and distributed via email, school newsletter & school web page. Confirmed as being true and correct.

**Minutes Moved:** Cath  **Seconded:** Sharon  **Carried**

**Business arising from previous minutes:**

**Food Prep/Hall Issues**
General discussion about the hall kitchen and the grant to get a new one. More discussion on if we needed to organise another cleaning day.

**Curtains at the Hall**
Hall committee were upset that curtains didn’t meet fire regulations and it was agreed that they could only be put up for the play and then had to be taken down and stored.

**Thank you letter & gift for Kurk**
Not done yet – Jamie to sort out
Moved: Dawn              Seconded: Cath              Carried

Correspondence Out: Welcome letter new family – Rizzi/Woods
Correspondence In: Various Fundraising
Various Grant Info

Moved: Dawn              Seconded: Cath              Carried

Reports

Treasurers Report: See Attached
Moved: Cath              Seconded: Sharon              Carried

Principals Report: See Attached
Moved: Sharon              Seconded: Jamie              Carried

General Business:

Rugby Gala Day Catering in Uralla – 6th Sept
General discussion about catering requirements. P&C supplies looking good, so no need to buy anything except the meat and bread. Helpers sorted.

McMaugh’s Gardens/School play Catering
General discussion on who was going to cook what and help when on the night of the school matinee performance.

Thank you flowers for school Play
P&C agreed to donate $50 towards the cost of the thank you flowers to the ladies who helped with the play.
Moved: Dawn              Seconded: Cath              Carried

Grant Brainstorming
General discussion on what we would like to spend money on.
Robyn suggested mobile BBQ/caravan, and was going to get some info on what someone in Inverell was doing with something along those lines.
Bec said that she would speak to Di regarding what Watson’s Creek were doing with their hall grant, to see if any info might help us.
Everyone decided that we were too busy this year to think of and organise any other major fundraising events.

Date of Next Meeting – 10th October 2013

Meeting closed: 6.50pm

...........................................................................................................(President)
Treasurers Report Kingstown P & C Association
Sep-13
Bank Balance  1/09/2013  $ 9,831.07

Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uniforms</td>
<td>$ 137.00</td>
</tr>
<tr>
<td>Catering - Rugby Day</td>
<td>$ 1,048.25</td>
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<tr>
<td>Donation - Cassidys</td>
<td>$ 50.00</td>
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Expenditure

<table>
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<tr>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Catering Rugby Day</td>
<td>$ (345.02)</td>
</tr>
<tr>
<td>Donation - Ipad</td>
<td>$ (2,345.02)</td>
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</table>

Bank Balance  30/09/2013  $ 8,721.30

Add Deposits on hand

Cash Book Balance  30/09/2013  $ 8,721.30

Greater  3 Months @ 3.8%
Invested to 16/11/2013  $ 14,181.80

30/09/2013  Total Balance  $ 22,903.10